

LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Derek Ward, Director of Public Health

Report to	Lincolnshire Health and Wellbeing Board
Date:	22 June 2021
Subject:	Terms of Reference and Procedure Rules, Roles and Responsibilities of Board Members

Summary:

The Lincolnshire Health and Wellbeing Board (HWB) is required to review its governance arrangements on an annual basis. At the last HWB meeting on 9 March 2021, the Board endorsed proposals for the HWB to incorporate the functions of the Integrated Care System (ICS) Partnership Board. It also agreed to recommend the proposal to full Council on 21 May 2021 to enable the relevant changes to be made to the Council's Constitution.

Actions Required:

The HWB is asked to agree the Terms of Reference, Procedural Rules and Board Member's Roles and Responsibilities as set out in Appendix A.

1. Background

The functions of the Board are set out in Sections 195 and 196 of the Health and Social Care Act 2012 as follows:

- to encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner;
- to provide advice, assistance or other support, as it thinks appropriate, for the purpose of encouraging joint commissioning;
- to prepare and publish a Joint Strategic Needs Assessment (JSNA) on the local population;
- to prepare and publish a Joint Health and Wellbeing Strategy (JHWS).

In line with the legislation, the Board became a formal committee of the County Council in April 2013. The Terms of Reference and Procedural Rules were formally adopted by the Board in September 2013 and are subject to annual review. The Terms of Reference and Procedural Rules, along with the Board Member's Roles and Responsibilities and Agenda Management Process, as set out in Appendix A, provide the formal governance arrangements for the Board.

At the meeting on 9 March 2021, the HWB endorsed proposals to change the terms of reference to incorporate the functions of the ICS Partnership Board, subject to Council approving the necessary changes to the Council’s Constitution. Council approval was given at its meeting on 21 May 2021.

The final version of the governance documents is provided in Appendix A. It has been updated from the version presented on 9 March to reflect changes to Executive Portfolios resulting from the County Council elections held in May 2021.

2. Conclusion

The HWB is asked to agree the governance documents

3. Joint Strategic Needs Assessment and Joint Health & Wellbeing Strategy

The Council and Clinical Commissioning Group must have regard to the Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategy (JHWS).

The HWB is responsible for producing both the JSNA and JHWS.

4. Consultation

Not applicable

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	Health and Wellbeing Board Terms of Reference, Procedural Rules, Board Member’s Role and Responsibilities

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Alison Christie, Programme Manager Strategy and Development, who can be contacted on alison.christie@lincolnshire.gov.uk